



# Unitarian Universalist Church of Delaware County

## Board Meeting Agenda

Monday, Oct 21, 2024  
In Person 6:30/7:00 PM EDT

<https://us06web.zoom.us/j/87856313084?pwd=Qpj4aw5Z91UjCGCtal4xOo1baASB0X.1>

### Item

Attending: Marylin Huff, Megan Grissom, Rev. Ed Brock, John Davies, Mike Graham, Chrissy Bushyager, Lauren Kossler, Mallory Breingan, Julie Chuplis, Bill Clinton, Marge Caton and Kelli Schweitzer on Zoom

Call to Order: 7:13 PM

- Chalice Lighting:: Mallory
- [Meeting Covenant](#): Everyone recited
- [Board Goals and Open Questions](#) Everyone should keep these in mind.

Checkin: All participated

Comments/Concerns from leaders or congregation members: None

#### Items for Consent

- Minister's Report - John asked if Rev Ed's meeting with the Bowen Center concerned individuals at UUCDC or larger issues. Rev Ed said it concerned larger issues.
- [September Financial Reports](#) no comment
- Policies that are ready to be adopted
  - [General Reserve Fund Policy](#)
  - [Pledge Reserve Fund](#)
  - [Minister Limitations](#)
- Motion to adopt these policies made by John, seconded by Mallory; 8 yes; motion is approved

#### [Capital Projects](#)

- Solar
  - 10/30 - 11/1: Drilling
  - 11/4 - 11/10: Ground Mount Installation
  - 11/11 - 11/24: Solar Installation
  - Mallory will check to see if this work will impact the day school's Halloween party and if it will impact the Chili, Chocolate, Brew event.
- [A/C](#) no new updates
- [Kitchen](#) and Family Room
  - [Feedback from the congregation](#)
  - Mallory, Mike, and Marylin spoke to parents on the playground and some of the things they wanted to know was if the kitchen was big enough; if it will be residential or industrial (residential); also commented on the family room wanting to know if it could be used as a multi gen space and see if it is used.

- Marge suggested that people who would be actually using the kitchen confer with the firm designing the kitchen. Marylin said that Marge should send in the names of those people.
- A motion to approve a more professional design for the kitchen was made by John, seconded by Lauren; 8 yes; motion is approved

#### Finance Items


- CPA - Rick Claremont Pacillio - (CPC Financial) met with Mallory and Marylin; he agreed to file 990's, get UUCDC's finances in order, do research on the solar rebate, and help us get our own designation as a nonprofit - 501(C)(3)
- Retirement Plan Restatement due by 10/31 - A motion to approve this restatement plan was made by Mallory, seconded by John; 8 yes; motion is approved and will be signed by Mallory and Marylin
  - [Board Resolution](#)
  - Restated Plan Document
  - [Summary of Changes](#)
  - Current Employer Participation Agreement
- A motion to accept the draft Ministerial Contract with one change was made by Mallory, seconded by Mike; 8 yes; motion is approved

#### Search - Break Barriers, Build Beliefs Workshop on 11/9/24

- [Register](#)
- [Survey](#)
- The UUA requires that the Search Team presents this workshop and its members attend.
- Board members should attend if possible. If you cannot attend please fill out the survey.

#### Items for Information (no vote)

- Rev Ed, John and Lauren have worked to plan the Membership Engagement Event (formerly Leadership Event).
  - Date 10/27/24 10:30, luncheon to follow - Lauren is organizing the food and we determined that there would be approximately 65 people attending.
  - Leaders/Topics - The main topic will focus on lay members participation in the work of the church. Rev Ed will be the main presenter along with lay leaders talking about their positions (Mary Clinton will be one).
  - Publicity - announcement in church and in Connections; Marylin and Rev. Ed will send out announcements by email.
  - If the event is presented on Zoom, Kelli volunteered to be the Zoom contact.
- Stewardship Chair - still open - maybe someone who attends the Membership Engagement event on 10/27/2024 will be interested in taking this on
- HR Manual - the Board will read through and have a Zoom meeting to review together
- [Policies/Procedure/Charters](#) still in progress
  - [Grounds Charter](#) (Megan, Mark Y., Kelli-ok) - pending
  - [HR Matters](#) (Marylin, Bill) - pending
  - [Safe Congregation Policy](#) (Lauren (chair), Marge, Chrissy, Mike) - pending

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- [Elevator Policy](#) Marge said she should have this ready by November's meeting
  - [Mask Policy](#) Marge said she should have this ready by November's meeting

“UUBoard Foundations” Training

- Discuss 1st section at Oct Mtg
  - We discussed what ways we “pause” when we’re feeling activated. Some responses were: ask questions; get quiet.
  - We discussed how our service as Board members helped grow and deepen our UU faith.
  - We talked about how to find your “sweet spot.”
- Discuss 2nd section at Nov Mtg

Closing Words - Marge

Adjourn 8:53 PM

Submitted by Julie Chuplis